



**TOR VERGATA**

UNIVERSITÀ DEGLI STUDI DI ROMA

MACROAREA DI INGEGNERIA

**TRAINING AND ORIENTATION PROGRAMME**  
**(according to Art.4, § 2 of the Ministerial Decree No. 142 of 25 march 1998)**  
**(Agreement signed on \_\_\_ / \_\_\_ / \_\_\_\_\_ n. \_\_\_\_\_)**

**Name of trainee:**

Date and place of birth:

Address:

Fiscal code No.:

Phone: \_\_\_\_\_ email: \_\_\_\_\_

Does the student have disabilities?

**University status** (mark with an "X"):

- Bachelor Degree in:

• Job vacancy

unemployed

employed

**Host Organization:**

**Address:**

**Zip code and country:**

**Phone:** \_\_\_\_\_ **email:** \_\_\_\_\_

**Number of employees engaged with no time limit:**

**Place where the internship will take place (address, department, etc):**

Expected days and hours of access to the premises:

Total number of months: from \_\_\_\_\_ to \_\_\_\_\_

(It is possible to extend the internship in accordance with the regulations in force)

**University supervisor:**

**Phone:**

**Qualification:**

**Organization supervisor:**

**Phone:**

**Purpose and modalities of the curricular training/stage:**

**Special conditions that have been agreed upon (please, specify the amount of the possible refund meals and tickets etc...**



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**Insurance policies provided by the University:**

Accidents at work INAIL position n° 00000000 (management on behalfs) D.M. 10.10.1985 e art. 2 D.P.R. n. 156/1999

Civil liability policy n. **65.180533004 Copany UnipolSai Insurancei Spa**

Othr: Cumulative Injury Policy n. **48240051 Helvetia Company Svizzera Insurance SA**

**Trainee's obligations.**

The trainee must:

- Follow the supervisors' suggestions and inform them of requirements or needs that may come up during the internship;
- Respect and maintain secrecy on confidential information, about products, processes or on other classified information regarding the organization, that he/she may come in touch with both during the internship and after it has ended;
- Respect the rules and regulations on hygiene and security.

By signing the present agreement, according to the law n° 196/2003 (Personal Date Protection) the trainee allows the transmission of his/her personal data to the host organization and consents to the use of this data strictly for purposes directly connected with the present internship relation.

Rome,

**UNIVERSITA' DEGLI STUDI DI ROMA "TOR VERGATA"**

**The Didactic Coordinator of the Degree Course**

(Prof. )

.....  
(Signature)

**HOST ORGANIZATION**

**The legal representative**

( )

.....  
(Signature)

**STUDENT intern**

( )

.....  
(Signature)