

CALL FOR APPLICATIONS A.Y. 2022/2023

MECHATRONICS ENGINEERING

This translation, for consultation purposes only, concerns only a summary of the articles 1 and 2 of the complete notice for enrolment at Master's Degree MECHATRONICS ENGINEERING (Prot. n.6025 _ 3th of February 2022- Decreto 369/2022). For all the rules and procedures regarding the enrolment, reference must be made to the complete announcement in Italian. For any legal matters pertaining to this Call, reference will be made to the original call in Italian.

Course Type: Master's Degree (120 CFU) LM-29

Duration: 2 years

Department: Electronics Engineering

Access type: Open with curricular requirements

Applications and enrolment at the University of Rome Tor Vergata, as for all other public Italian universities, are regulated by the Ministry of University and Research (MUR) in accordance with the Ministry of the Interior and the Ministry of Foreign Affairs.

All candidates worldwide wishing to study in an Italian University must meet the legal requirements established by the Italian Government. Please refer to the following link for further information: <https://mechatronics.uniroma2.it/how-to-apply/>.

Applications can be submitted by: Italian citizens; EU-citizens; non-EU citizens who reside in Italy (*art. 26 legge 30 luglio 2002 n. 189*); non-EU citizens who do not reside in Italy and apply for a study visa. **Forty-five places are reserved** to non-EU citizens who do not reside in Italy and apply for a study visa, while **four places are reserved** to Chinese citizens participating in the project "Marco Polo".

For the admission to the Master of Science in Mechatronics Engineering, prospective students must have a Bachelor's degree in Engineering Sciences, Mechatronics, Electronics, Mechanics, or Biomedical Engineering. Other degrees are possibly allowed. They will be accurately evaluated to assess the necessity of acquiring supplementary study credits.

The application procedure for the M.Sc. in Mechatronics Engineering (Academic Year 2022/2023) is designed to make it as simple as possible, while meeting all our candidates' needs.

Three application windows are provided to allow all candidates worldwide to comply on time with the involved legal requirements. Such windows are in order:

I window: 10th of February 2022 – 28th of February 2022. Response by 14th of March 2022.

II window: 15th of March 2022 – 14th of April 2022. Response by 30th of April 2022.

III window: 2nd of May 2022 – 31st of May 2022. Response by 15th of June 2022.

Two additional windows are also provided. Such windows, differently from the previous ones that are actually open to all the candidates worldwide, can be exclusively used by students **who do not need a student visa** and whose Bachelor Degree is awarded by an Italian Institution.

I additional window: 18th of July 2022 – 5th of September 2022. Response by 19th of September 2022.

II additional window: 1st of February 2023 – 28th of February 2023. Response by 14th of March 2023.

Each candidate can solely submit one application in the current Academic Year 2022-2023. Pre-enrolment procedures will open on the 1st of April 2022 and will end on the 14th of July 2022. Enrolment procedures will open on the 15th of July 2022 and will end on the 31st of March 2023.

All the applications must be submitted exclusively via our online Delphi platform at <https://delphi.uniroma2.it/totem/jsp/homeStudenti.jsp?language=EN>, by following the instructions there provided (select in order: Application to programmes taught in English a.y. 2022/2023; a) Start application procedures; School of Engineering). Applicants have to: fill in the form with their personal data; upload the required documents; pay the application fee of 30 euro through the **PagoPA** system promoted by the Agency for Digital Italy (**AGID**) of the Presidency of the Council of Ministers (see <https://en.uniroma2.it/news/pagopa-public-administration-epayment-system/>) and validate the payment. Once the payment is validated, no further modifications to the application are allowed. Such a validation step is, indeed, necessary to make the application be evaluated. Applications sent via email will be ignored and deleted. Detailed information about the whole procedure can be found at <https://en.uniroma2.it/admissions/how-to-apply/>.

All the candidates are strongly advised to complete and submit their applications personally, while keeping their credentials safe.

All the communications will be carried out from our platform Delphi and via the email address indicated by the candidate.

All the candidates are responsible for checking both their Delphi account and the inbox on a daily basis.

Non-EU citizens, who do not reside in Italy and **apply for a study visa**, are also requested: i) to submit a pre-enrolment application at the link <https://www.universitaly.it/> ii) contact the Italian Diplomatic Representation to submit, within the deadline indicated by the Italian Ministry of University

and Research (Mur), the documents of the list available at the link <https://www.studiare-in-italia.it/studentistranieri/>.

SPECIFIC DOCUMENTS REQUIRED TO SUBMIT YOUR APPLICATION TO MECHATRONICS ENGINEERING

1. Passport or ID Card.
2. **Scientific CV** [[Please fill in the format provided](#)] in pdf form (any other formats are not allowed).
3. Either **Language Certificate*** (minimum level: **B2-Upper Intermediate**; date of certificate from August 2018 onwards) for non-native English speakers, or **Nationality/Citizenship/Country of Residence Statement** for native English speakers.
4. **Bachelor's degree** certificate with the **final GPA** (when available**).
5. **Transcript of Records** [Bachelor's degree] - including dates and scores for all the taken exams.
6. Excerpt from the **BA thesis** (ten pages) - best describing the majority of its content and possibly including the Abstract - (when available).
7. Two **Reference letters** [in pdf format, written & signed by two Professors from the same University awarding the Bachelor's Degree].
8. **Letter of motivation** [in pdf format, detailing abilities, competencies, interests and reasons for applying].
9. **GRE[®] General Test** Score, https://www.ets.org/gre/revised_general/about; [Not mandatory; submitting it will be taken into adequate consideration; select the GRE Designated Institution (DI) Code 3369, University of Rome Tor Vergata].

*Any other language certificate not listed here will not be considered for assessment:

- Cambridge English Language Assessment
- IELTS
- Trinity College London
- ETS
- TOEIC
- TOEFL iBT
- Pearson EDEXCEL/EDI
- English Speaking Board (ESB)
- Anglia Ascentis Certificate
- Aim Awards (General English/Business English)
- C.C.I examination board (London Chamber of Commerce and Industry)
- British Institutes
- National Qualifications Authority of Ireland – Accreditation and Coordination of English.

Students, **not yet in possession of the Academic title, can still submit their admission request, provided that the expected Graduation date is indicated, along with the list of exams that are yet to be taken. The enrolment will be then finalized once the *Bachelor's Degree* certificate with the final GPA is provided along with the complete Transcripts of Records. Furthermore, for each qualification obtained outside Italy, the candidates will be required to submit, **at the enrolment finalization stage**, the Statement of Comparability issued by **CIMEA** (Information Centre on Academic Mobility and Equivalence), which can be requested online at the following link:

<https://cimea.diplo-me.eu/torvergata/#/auth/login>, or by the Declaration of Value (D.o.V.) issued by the Italian Diplomatic Representation with the official Italian translation and the legalization or “apostille” stamp of the Final academic degree (when submitting a Declaration of Value, University of Rome Tor Vergata reserves the right to request additional documentation).

CONTACTS:

If you have any questions or issues regarding the application procedure, please contact **applications@mechatronics.uniroma2.it** including the following information (in full English with no emoji or inappropriate abbreviations):

1. Relevant and concise subject line.
2. Body of email with:
 - a. Your full name (name + family name)
 - b. Place of birth
 - c. Fiscal code (if you have already submitted your application)
 - d. State your issue or query clearly.

The Coordinator of the Master of Science in Mechatronics Engineering
Prof. Cristiano M. Verrelli

